

August 17, 2023

SENT BY EMAIL

To All Directly Affected Parties of
NRCB Decision RFR 2023-04
RA05042C / Darcor Holsteins Inc. and Damien Rasmuson

NRCB Hearing Details

The Board released NRCB Decision RFR 2023-04 on July 13, 2023, directing that this matter proceed to a hearing. This letter provides further details on the hearing process and arrangements. I have also attached the NRCB fact sheet, *What to Expect at an AOPA Hearing*.

Hearing Date and Format

The hearing is scheduled to start on Tuesday, **October 10, 2023, commencing at 9:00 a.m.** Due to scheduling challenges this hearing will be held virtually. The Board anticipates that the hearing will be completed in a single day, but **October 11, 2023**, has also been scheduled in case it cannot be completed in one day.

Parties who have received this letter will receive an email a few days prior to the hearing from MNP (the NRCB's virtual hearing host) with a link to connect to the hearing. Parties should **join the hearing at 8:45 a.m. on October 10, 2023**, to resolve any technical issues before the 9:00 a.m. start. Your video screen should be turned on during the opening of the hearing. For the remainder of the hearing, turn off your video and mute your microphone unless you are called upon. If you are unfamiliar with virtual platforms or have other technical questions, please contact me.

Eligible Parties

The Board's decision RFR 2022-04 established the eligible parties to the review to be Darcor Holsteins Inc. and Damien Rasmuson, County of Wetaskiwin, Lori Cridland, and NRCB Field Services. These parties have the right to review relevant information and to furnish evidence relevant to the Board's review, and to cross-examine and provide argument at the review hearing.

Submission Deadline – September 18, 2023

Written submissions by the directly affected parties must be filed by 4:30 p.m. on September 18, 2023. Submissions must be filed electronically in PDF format and sent to laura.friend@nrcb.ca.

Reply Deadline – October 2, 2023

Reply submissions must be filed by 4:30 p.m. on October 2, 2023. Submissions must be filed electronically in PDF format and sent to laura.friend@nrcb.ca.

Review Material on Website

All of the public material received to date, and all future material, is or will be available on the NRCB [website](#). You can sign up on the website to be notified by email when new documents are posted.

YouTube Viewing and Recording

There will be a live feed of the hearing and a recording for later viewing (under the video tab) on the NRCB's YouTube channel: <https://www.youtube.com/channel/UCmUkkksZY1FEFzyE7FmiV-A>. A link to the YouTube channel will be posted on the NRCB website the morning of the hearing. Parties are not authorized to make any recording (audio, video, or otherwise) of the hearing.

Screen Sharing Documents

Parties can request that documents or presentations be screen shared. Requests must include the exhibit number (the most current exhibit list can be found on the website) and the PDF page number. Requests are preferably made beforehand for pre-loading and sent to laura.friend@nrcb.ca no later than **October 5, 2023**.

Board Decision

The decision will be made public in the form of a decision report written by the panel members. Participants can expect the decision within 30 working days of the hearing close.

Media Inquiries

Media inquiries should be made to Janet Harvey, NRCB Senior Communication Specialist, 780-422-2908, janet.harvey@nrcb.ca.

Privacy

Information sent to the NRCB will be publicly available on the NRCB website. If there is confidential information you would like to file, a request with reasons must be made in advance of filing your submission.

I will distribute additional hearing process information closer to the hearing date. In the meantime, please feel free to contact me if you have any questions.

Sincerely,



Laura Friend
Manager, Board Reviews
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Telephone: 403-297-8269