

August 11, 2015

Felix Camire, Project Engineer  
Town of Canmore  
902-7th Avenue  
Canmore, AB, T1W 3K1

**RE: Alberta's First Nations Consultation Policy and Guidelines**

Dear Mr. Camire,

The proposed Cougar Creek Debris Flood Retention Structure Project, deemed as a mandatory activity under the *Environmental Assessment (Mandatory and Exempted Activities) Regulation*, requires that in fulfillment of *The Government of Alberta's Guidelines on Consultation with First Nations on Land and Natural Resource Management, 2014*, the Town of Canmore is required to consult with the following First Nations:

- Blood Tribe
- Piikani Nation
- Siksika Nation
- Stoney (Bears paw, Chiniki and Wesley) Bands
- Tsuu T'ina Nation

Accordingly, the Town of Canmore is required to develop a Consultation Plan that includes the following:

1. Project proponent contact information
2. A list of specific First Nations to be consulted (including the level of consultation required)
3. Plain language project specific information, which needs to include:
  - Contact information for the proponent
  - A non-technical plain language description of the proposed project
  - Project location map(s) of sufficient scale showing locations of specific activities which relate to approvals
  - A glossary of terms
  - Clear identification of potential short-term and long-term adverse impacts to Crown land/resources
  - The proposed consultation schedule
  - Existing Development (if applicable)
  - Expected Life of Project (including timeline)
  - Project Summary Table
  - Regulatory Approvals Required for Project
4. Project Location
  - Description of project location
  - Location of nearby First Nation reserves
5. Delivery methods for providing plain language project specific and direct notices to First Nations. This should identify which methods used, which could include a combination of the following:
  - Advertisements in First Nations newspapers
  - Community postings
  - Face-to-face meetings with, or presentations to elected leaders or their delegated representatives

- Any other means that sufficiently informs members of the First Nation about the proposed project and their involvement in the consultation process
- 6. Any available information regarding potential adverse impacts to First Nations Treaty rights and traditional uses
- 7. History of First Nation Consultation if applicable (which relates to current project)
  - Previous relationships established with First Nations
  - Length of time consultation has been ongoing
- 8. Timelines and schedules for consultation activities including any significant milestones
- 9. Procedures for reporting to ACO on the progress and results of consultation
- 10. Project-Specific Consultation
  - List of First Nation contact from each First Nation
  - Advertisement plan for Public Notices
  - Describe specific consultation activities including, but not limited to:
    - Information which will be provided to First Nations and method of delivery
    - Plan to develop a consultation schedule with each First Nation
    - Consultation objectives
    - Method of consultation tracking
    - Plan to provide bi-monthly consultation reports to First Nations and Alberta
    - List of content which will be included in bi-monthly consultation reports (as required by Alberta)
    - Other relevant project-specific consultation activities

Magdalena Jordan is the Consultation Advisor assigned to the Cougar Creek Debris Flood Retention Structure. Magdalena can be reached either by phone at 403-592-2999 or via email at [magdalena.jordan@gov.ab.ca](mailto:magdalena.jordan@gov.ab.ca) Please contact Magdalena if you have any question on the process of completing your First Nation Consultation Plan.

Upon completion of your plan, the Aboriginal Consultation Office will issue a letter of approval and will provide further direction on consultation requirements.

Best Regards,



Tanya Holden, Region Lead, South Saskatchewan  
 Aboriginal Consultation Office  
 Alberta Aboriginal Relations

cc: Meghan Jurijew, EA Coordinator, Environment and Parks  
 Kevin Wilkinson, Regional Approvals Manager, Environment and Parks  
 Brian Hills, WA Approvals Lead, Environment and Parks  
 Magdalena Jordan, Consultation Advisor, Aboriginal Consultation Office