

February 16, 2021

SENT BY EMAIL

To All Directly-Affected Parties to the NRCB Review  
Springbank Off-Stream Reservoir Project - Application #1701

## **Springbank Hearing Details**

This letter provides details on the hearing process.

### **Directly Affected Parties**

The panel has established the parties that are directly affected. These parties have the right to review information relevant to the application, furnish evidence relevant to the application, cross-examine, and provide argument. The directly affected parties are: Ermineskin Cree Nation, Blood Tribe/Kainai, SR1 Concerned Landowners Group (SCLG), Calalta Amusements Ltd. and Calalta Waterworks Ltd., Scott Wagner, Calgary River Communities Action Group (CRCAG) and Flood Free Calgary (FFC), City of Calgary, Kyle Keith, James Cran, and the Stoney Nakoda Nations.

### **Not Directly-Affected Parties**

Parties not directly affected do not have the opportunity to present oral evidence or cross-examine other parties. However, these do parties have the opportunity to file a written submission.

### **Submission Deadline – February 26, 2021**

Written submissions must be filed by February 26, 2021, 4:30 p.m. Submissions must be filed electronically in PDF format, OCRd, and bookmarked to [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca). Alberta Transportation has until **March 12, 2021, 4:30 p.m.** to respond to the submissions.

### **YouTube and Recording**

A YouTube link to a live feed will be posted on the NRCB website. The daily recording will also be available on YouTube for later viewing. Parties are not authorized to make any recording (audio, video, or otherwise) of the hearing.

### **Topic-Based Format**

The final [topic list](#) was distributed on January 27, 2021.

### **Schedule**

The hearing is scheduled for 10 days starting at 9:00 a.m. on Monday, March 22 until Monday, April 5, 2021 (excludes Good Friday but includes Easter Monday). However, parties should be available for an additional 5 days (April 6 to April 12, 2021). The overall hearing schedule is attached [here](#). Detailed weekly schedules will be released in a few weeks, and updated when necessary. Parties need only be connected during the time when they are presenting, but are free to attend the entire hearing.

### **Witnesses**

Parties should use the schedules to determine the window in which they are to have their witnesses available. The witness's name and email must be sent to [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca). Witnesses must enter the Zoom waiting room 15 minutes prior to their designated time.

### **Screen Sharing Documents**

Parties can request that documents or presentations be screen shared. Requests must include the exhibit number and PDF page number. In the case of a power point presentation, an aid to cross examination, or a photograph, the document must also be included. Requests are to be emailed to [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca) **the day prior for pre-loading**. In case of technical issues, parties should ensure that they have an alternative means to access the documents.

### **Filing of Additional Documents**

Parties can make a request to the panel during the hearing to add a new document to the hearing record. An electronic copy must later be emailed to [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca). Aids to cross examination do not form part of the record and the panel cannot use them in their decision making.

### **Hearing – Commencing March 22, 2021**

Parties who have received this letter will receive an email from MNP (NRCB virtual hearing host) with instructions on how to connect to the hearing. Parties should **join at 8:15 a.m.** to ensure that they are online for the 9:00 a.m. start. Video should be turned on during the opening of the hearing. For the remainder of the hearing, mute your microphone and turn off your video unless you are called upon.

### **Transcripts**

The daily transcript will be distributed and posted on the website by the following morning.

### **Media Inquiries**

Media inquiries should be made to Janet Harvey, NRCB Senior Communication Specialist, 780-422-2908, [janet.harvey@nrcb.ca](mailto:janet.harvey@nrcb.ca).

### **Board Decision**

The decision is made public in the form of a decision report written by the panel members. Participants can expect the decision within four months of the hearing close.

### **Intervener Funding**

Within 30 calendar days of the conclusion of the hearing, parties that were granted advance intervener funding, or parties seeking intervener funding for the first time, must submit their final funding requests to both the Board and Alberta Transportation. (See [Intervener Funding Process Guide](#).) Alberta Transportation has 14 days to comment on the claims. The panel will issue a final cost claim decision report shortly thereafter.

### **Privacy**

Information sent to the NRCB will be publicly available on the NRCB website. If there is confidential information you would like to file, a request with reasons must be made in advance of filing your submission.

Please feel free to contact me if you have any questions.

Sincerely,

*Laura Friend*  
*Manager, Board Reviews*  
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