

Public Disclosure of Travel and Expenses

Name Donna Tingley
Position Board Member
Month May 2013

Expense Category	Expense Type	Date Expense Incurred	Amount	Description/Rationale	Receipt
Travel	Employee Auto	05/14/2013	\$ 199.98	Mileage, one way Edmonton - Canmore, staff retreat	N/A
Travel	Hotel Rooms	05/16/2013	\$ 235.40	Accommodation (2 nights), staff retreat in Canmore	No 1
Travel	Incidentals	05/16/2013	\$ 14.70	Personal allowance (2 days), staff retreat in Canmore	N/A
Travel	Employee Auto	05/16/2013	\$ 52.01	Mileage, one way Canmore - Calgary, Energy Regulatory Forum	N/A
Travel	Parking Charges	05/16/2013	\$ 23.00	Parking, Energy Regulatory Forum in Calgary	No 2
Travel	Employee Auto	05/16/2013	\$ 151.50	Mileage, one way Calgary - Edmonton, Energy Regulatory Forum	N/A
Travel	Meals	05/16/2013	\$ 20.75	Dinner allowance, Energy Regulatory Forum in Calgary	N/A
Travel	Travel Fares	05/21/2013	\$ 584.05	Airfare, board field tour in Lethbridge	No 3
Travel	Employee Auto	05/29/2013	\$ 29.29	Mileage, round trip Edmonton - Nisku, PAG	N/A

Scroll down to view the receipts.



190 Kananaskis Way
 Canmore, AB T1W 3K5
 403-678-6150
 www.falconcrestlodge.ca

Donna Tingley Receipt No 1

Donna Tingley

TAX ID: GST #: 873770648RT003

Room	Folio	CheckIn	CheckOut	Balance
	110885	05-14-13	05-16-13	0.00
Master Folio		Natural Resources Conservation		

Date	Room	Description / Voucher	Charges	Credits	Balance
05-14-13		Room GST Exempt	110.00	0.00	110.00
05-14-13		Resort Tourism Levy - 3.000%	3.30	0.00	113.30
05-14-13		Alberta Tourism Levy - 4.000%	4.40	0.00	117.70
05-15-13		Room GST Exempt	110.00	0.00	227.70
05-15-13		Resort Tourism Levy - 3.000%	3.30	0.00	231.00
05-15-13		Alberta Tourism Levy - 4.000%	4.40	0.00	235.40
05-16-13		Mastercard - .. AP: 141211	0.00	235.40	0.00
		Balance Due			0.00
Summary and Taxes					
		Taxable Sales			220.00
		Resort Tourism Levy 3.00%			6.60
		Alberta Tourism Levy 4.00%			8.80

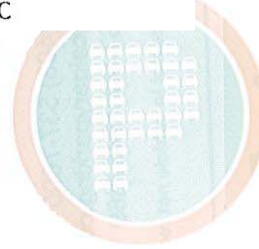
(403) 537-7000

CALGARY PARKING AUTHORITY (

Terminal: 858
Plate:

Zone: Lot 28 : 9028
C

Valid through:
THURSDAY 16 MAY 13
6:00 PM



AMOUNT PAID: \$23.00 (GST incl.)
START TIME: 5/16/2013 7:40 AM
Auth No: 7838
RECEIPT NO: 7838
ices (403) 537- 7006 **FREE Battery Boosting & Tire Inflation Servi**



Integra Air
152 Kenyon Drive
Lethbridge Alberta
T1K 7N3
Phone: (403) 381-8359
Toll Free: (877) 213-8359

PASSENGER ITINERARY

Booked on: May 21 2013

Online Reference Number:

Origin	Destination	Depart	Arrive
YEG	YQL	07/31/2013 08:20 MST	07/31/2013 09:35 MST
YQL	YEG	07/31/2013 16:30 MST	07/31/2013 17:45 MST

Fees

NavCanada	24.00	Depart	229.00
Landing Fees	0.00	Return	229.00
Security Fee	14.24	Total Fares	458.00
AIF	40.00	Subtotal	556.24
Fuel Surcharge	20.00	GST	27.81
Discounts	0.00		

Fares

Total	584.05
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Passenger	Confirm. #	Phone #	Email Address
TINGLEY, DONNA			donna.tingley@gov.ab.ca

Rules and Other Information

IMPORTANT!! PLEASE SEE THE REMARKS AND SPECIAL INSTRUCTIONS SECTION FOR DIRECTIONS TO OUR BOARDING LOCATION

- Integra Air flights may be cancelled or changed up to 2 hours prior to flight time. Applicable change/cancellation fees will apply. If changes or cancellations are made less than 2 hrs prior to flight all monies may be forfeit.
- Changes are subject to a \$50.00+tax fee and a difference in fare if applicable.
- Cancellations made on the same day of booking (within 24 hrs of original booking) are fully refundable to original form of payment.
- Cancellations made after the day of booking are subject to a \$50.00+tax fee applicable to fare type and the remaining will be placed into a credit file which is valid for 1 year after creation.
- To cancel a flight after hours please call 403 634 9093.
- Passengers not showing up for a flight will result in all fares, fees, and taxes being forfeited.

Photo ID and Checking In

- Check in time is 45 minutes prior to departure.
- Passengers arriving less than 15 minutes prior to scheduled departure time will be denied boarding.
- Photo ID is required for all passengers over 18 years of age. Proof of age will be required for all infants.

Rules of Carriage

- Public domestic scheduled tariffs are available upon request or at www.integraair.com
- Integra Air allows 1 pc of checked baggage with a maximum weight of 50lbs. Maximum size for checked baggage is 9"x16"x20" as well as one pc of carry on baggage 13"x10"x10"
- Excess baggage may be accepted based on aircraft weight and space availability. Excess Baggage rates are \$2.50 per pound.

Extra Information

- Integra Air can arrange a car rental for you. Please contact our reservation centre at 877 213 8359 for details.
- Integra Air offers complimentary light snacks and beverages on each flight.
- Integra Air also offers free parking at the east end of the Lethbridge Airport long term parking lot. All stalls are clearly marked. If the Integra Air parking stalls are full, paid parking is available at passenger expense.

IMPORTANT INFORMATION:

Executive Flight Centre located at